

Monday 12th June 2017

Dear Parent(s) / Carer(s)

Changes for September 2017 – invitation to presentation evening. RSVP required.

I am writing to invite you to attend a meeting regarding some changes for September 2017. The changes include a revised behaviour for learning system, changes to lunch and break time arrangements and a slight change to the length of the school day. The Academy has been developing these proposals throughout the Academic year based on staff, student and parental feedback and I am looking forward to being able to share them with you. This presentation will be an opportunity for you to hear about these changes in more detail and then talk to any of the leadership team about what is being introduced afterwards.

The presentation will take place in the Academy Theatre on **Wednesday 28th June 2017 at 6.00 pm**. It is expected that the meeting will finish by 7.00 pm at the latest.

The numbers for this meeting will be limited to the Theatre's capacity which is 300. It is therefore important that you let us know that you will be attending by completing [this short form](#) (if you are unable to access the link please type <https://goo.gl/forms/7o2istfLLgeN8M3k1> into your browser to access the form). Because space is limited and to give as many parents as possible the chance to attend, it will not be possible for students or younger siblings to attend the meeting and they will not be able to wait in the Academy unsupervised.

For those unable to attend the meeting we will share the details of the changes on our website after the meeting.

Yours faithfully



Mr M Williams
Principal